South Haven Memorial Library
March 12, 2019 Minutes

Members:
Catherine Jarvie – President
Lois Howard – Vice President
Marilyn Bertorelli - Treasurer
Ida Sledge – Secretary
Robin McAlear – Trustee (Absent)
Jean Stein – Trustee
Vikke Anderson – Trustee

No Board Meeting in February 2019 due to the weather

Also Present: James France, Director, and Elaine Fluck

Call to order: The meeting was called to order by president, C. Jarvie at 7:01 p.m.

Approval of minutes for January 8, 2019: Motion for approval by L. Howard supported by J. Stein. Motion carried. A copy will be sent to city council.

Approval of agenda for March 12, 2019: Motion for approval by M. Bertorelli supported by L. Howard. Motion carried.

Public Comments: None

Treasurer’s report:
- **January** Total income $97.94, total expenses $34,781.56 (Jan. 2019)
  - Vendors’ bills totaled $10,524.94 for January. (Debit card $257.98)
- **February** Total income $9,664.91, total expenses $36,396.29. Vendors’ bills totaled $9,650.98 for February. (Debit card $955.18)
  - Current budget amounts were reviewed for January and February. Motion to pay vendor bills for Jan. and Feb. by L. Howard supported by L. Stein. Motion carried.

Committee Appointments:
1. **Budget Committee**: M. Bertorelli, L. Howard, V. Andersen, and J. France
2. **Evaluation Review Committee**: C. Jarvie, J. Stein, and R. McAlear. *If R. McAlear is unable to serve on this committee, I. Sledge will substitute.

Director’s Report:
- **Update on Building Project**: Mold, air quality, and flooding issues have been addressed. Jim will continue contact with OSHA (Occupational Safety and Health Administration) and the Van Buren County Health Department. Insurance is not covering anything—water seepage was caused by a malfunctioning pump. No rider for pump malfunction. ☹ These were unexpected building expenses. We do have the option to use the endowment fund. Still working on a purchase agreement for parking spaces with the post office.
- **Roof leakage**: Will have to wait until the ice/snow thaws to address.
- Jim updated the board on recent library activities, and upcoming events.
- Library will be closed May 27th – Memorial Day
- Summer Reading Program/s June 17-July 20. More details to come.
- Refer to the web site for other upcoming spring activities. [www.shmlibrary.org](http://www.shmlibrary.org).

Correspondence: None

Old Business: None

New Business: None

Board Comments: A special thank you to Jim France from all board members for his extra work/effort during these unexpected issues.

Adjournment: Meeting adjourned at 7:48 p.m.

Next regular meeting: April 9, 2019
Respectfully submitted,
Ida Sledge, Secretary