Call to order: The meeting was called to order by president, C. Jarvie at 7:01 p.m.

Approval of minutes for November 26, 2019: Motion for approval by L. Howard supported by M. Bertorelli. Motion carried. A copy will be sent to city council.

Approval of agenda for December 10, 2019: Motion for approval by M. Bertorelli supported by L. Howard. Motion carried.

Public Comments: Staff members wearing name tags is much appreciated.

Treasurer's report: Total income: $2,964.92, Total expenses: $30,779.73. (Nov. 2019) Vendors’ bills totaled $4,142.23, Nov. 2019 payroll: $16,827.63, Library SS/Medicare: $1,287.29, Debit card $465.99. Current budget amounts were reviewed. Motion to pay vendor bills by L. Howard supported by C. Jarvie. Motion carried.

Director's Report: Jim updated the board on recent library activities, and upcoming events. J. France will be attending library leadership academy in February @ Coopersville. Ice Breaker will be February 1st 10:00-11:00 A.M. The program is entitled Snow Haven at the Library. See the web site for additional activities/information. www.shmlibrary.org.

Correspondence: None

Old Business:
- "Post Office" Property Update: The property in question does not belong to the post office. A quit claim deed, dated 1957 was presented to the board. The attorneys from the post office and Abonmarche will discuss the details to resolve this issue.
- Vote on 80/20 plan, Cap Plan for Benefits Expenditures: Motioned by C. Jarvie supported by L. Howard to accept the cap plan. Motion carried.
- Vote on Employee Health Benefit Plan: Motioned by C. Jarvie supported by L. Howard to use Liberty Union Health Savings Plan (100%). Motion carried.

New Business:

Board Comments: General consensus to move $195,000.00 (One hundred ninety-five thousand dollars) to our money market account @Consumers Credit Union.

Adjournment: Meeting adjourned at 7:34 p.m.

Next regular meeting: January 14, 2020
Respectfully submitted,
Ida Sledge, Secretary