Call to order: The meeting was called to order by president, C. Jarvie at 7:04 p.m.

Approval of minutes for January 14, 2020: Motion for approval by J. Stein supported by C. Jarvie. Motion carried. A copy will be sent to city council.

Approval of agenda for February 11, 2020: Motion for approval by L. Howard supported by M. Lampe. Motion carried.

Public Comments: The light post in the parking lot does not have a light. It is quite dark at this time of the year. J. France will contact the appropriate person at the post office.

Treasurer’s report: Total income $129,633.58, Total expenses $34,149.60 (Jan. 2020) Vendor’s bills totaled $12,783.97, Jan. 2020 Payroll: $17,166.47, Library SS/Medicare: $1,313.26 Debit card: $635.14 Current budget amounts were reviewed. Question concerning the amount of Total Income (Correct or Error)? Motion to pay vendor bills by J. Stein supported by M. Lampe. Motion carried.

Committee Appointments:
1. Budget Committee: M. Bertorelli, L. Howard, and J. France
2. Evaluation Review Committee: C. Jarvie, J. Stein, and M. Lampe

Director’s Report: Jim updated the board on recent library activities, and upcoming events.

• Update on Building Project: More information should be coming at the March meeting.
• J. France will be attending library leadership academies: February-Coopersville, April-Traverse City, and May-Ann Arbor, Michigan.
• A Family Search Affiliate has been added to the library. This is a genealogy search program. See the web site for additional upcoming activities. www.shmlibrary.org.

Correspondence: None

Old Business: None

New Business: None

Board Comments: Our by-laws have not been reviewed for some time. We will address this task soon.

Adjournment: Meeting adjourned at 7:24 p.m.

Next regular meeting: March 10, 2020
Respectfully submitted,
Ida Sledge, Secretary