South Haven Memorial Library
May 14, 2019 Minutes

Members:
Catherine Jarvie –President
Lois Howard –Vice President
Marilyn Bertorelli -Treasurer
Ida Sledge –Secretary (Absent)
Robin McAlear –Trustee
Jean Stein – Trustee
Vikke Andersen–Trustee (Absent)

Also Present: Elaine Fluck and James France, Director

Call to order: The meeting was called to order by president, C. Jarvie at 7:01 p.m.

Approval of minutes for April 9, 2019: Motion for approval as presented by R. McAlear supported by L. Howard. Motion carried. A copy will be sent to city council.

Approval of agenda for May 14, 2019: Motion for approval by M. Bertorelli supported by J. Stein. Motion carried.

Public Comments: Elaine reported that the Volunteer Party was very nice and many board members attended.

Treasurer’s report: Total income $9,212.12, total expenses $30,721.33 (April 2019)
Current budget amounts were reviewed. Vendors’ bills totaled $14,879.00 for the month. (Debit card $277.09) Motion to pay vendor bills by J. Stein supported by R. McAlear. Motion carried.

Director’s Report: Jim updated the board on recent library activities and upcoming events.
- The library book sale brought $1,078.30.
- Basement water treatment should be done tomorrow – May 15
- Have hired 3 new staff members – Kaelin, Heidi Daley, Linda (Part time permanent staff)
- Three computers were donated by the City of South Haven
- Library had a table at the Community Expo on April 13th.
- Seeds for the seed library are up front
- Library will be closed May 27th for Memorial Day
- Summer Reading Program/s will be June 17-July 20. Theme: A Universe of Stories.
- Additional activities/events/resources can be found at www.shmlibrary.org.

Correspondence: None

Old Business:
- Wet Basement Issues. Director J. France reported that the price went up due to drainage issues. Increase was about $3,000

New Business:
- Budget Proposal - Operating budget for 2019-20 and Renovation Budget was presented
- Pay Ranges – adjusted to compensate for the State requirements

Board Comments:
- Discussion regarding purchase of property from the Post Office at the South West corner of the Library

Adjournment: Meeting adjourned at 7:36 p.m.

Next regular meeting: June 11, 2019
Respectfully submitted,
Catherine Jarvie, Board President