



South Haven Memorial Library
Minutes of the Meeting of the Board of Trustees
January 10, 2012

Members:

Gretchen Spreitzer – President

Ken Beehler – Vice President

Denise McAllister – Treasurer

Also Present: James France, Library Director, Gail Patterson, Librarian, Jerrye Cox, Sandra Cloud and Elaine Fluck

Catherine Jarvie – Secretary (absent)

Robin McAlear, Trustee

Jean Stein, Trustee

Call to order: The meeting was called to order at 7:06 p.m.

Approval of minutes for December 13, 2011: Motion for approval with amendments by McAllister and seconded by Beehler. Motion carried. A copy will be sent to City Council.

Approval of agenda for January, 2011: Motion for approval by Beehler and seconded McAllister. Motion carried.

Public Comments: None

Treasurer's report: Expenditures are on target at 48% of budget. Vendor bills total \$31,748.45 for the month. Motion to approve vendor bills by Spreitzer. Beehler seconded. Motion carried.

Old Business:

Deb Jones contacted MERS regarding her pension. The Board was advised by attorney Peterson to have her contact him should she attempt to contact Board members personally.

Committee reports:

City Council Liason McAllister: Operational millage needs to be addressed with the township and the City. Spreitzer will seek a meeting with City Manager Dissette and Township President Stein to discuss after Finance Committee meeting.

Director's Report: Jim updated the board on recent Library activity. A copy is attached.

Correspondence: Gail Ohnsman wrote as chairman of the One Book, One Community program that program funds can be used for whatever purpose the Library Director and Board of Trustees choose. An anonymous letter from a patron was received expressing a staff related complaint.

New Business: None

Board Comment: Ken Beehler said he and at least three volunteers will begin the process of sorting through 13 boxes of board files on Friday. They will categorize the material before returning it to basement storage. McAllister recommended keeping minutes from the past two years in the main library or office for easier access.

Adjournment: Stein moved and McAllister seconded motion to adjourn meeting at 8:15 p.m.

Next regular meeting February 14, 2012 at 7 pm.

Respectfully submitted,
Cathy Jarvie, Secretary (by Gretchen Spreitzer, President in her absence)
