



South Haven Memorial Library
Minutes of the Meeting of the Board of Trustees
December 13, 2011

Members:

Gretchen Spreitzer – President (absent)
Ken Beehler – Vice President
Denise McAllister – Treasurer

Catherine Jarvie – Secretary
Robin McAlear, Trustee
Jean Stein, Trustee

Call to order: The meeting was called to order at 7:00 p.m. Trustee Stein absent.

Approval of minutes for November 8, 2011: Motion for approval by Beehler and seconded by McAlear. Motion carried. A copy will be sent to City Council.

Approval of agenda for December, 2011: Motion for approval (with the provision of moving voting items to follow the Treasurer's Report) by Beehler and seconded McAllister. Motion carried.

Public Comments: Elaine stated that the City Council publishes their agenda before meetings, and wondered if the Library Board would consider doing something similar. Gail Patterson reported about a new book club at Baseline Middle School and provided some information. Gail Ohnsman reported that South Haven township board meets tomorrow and she has encouraged them to seek another member for the Library Board.

Presentation to Lois Howard: In appreciation for her service as Interim Library Director, the South Haven Memorial Library Board presented Lois with a Kindle Fire.

Treasurer's report: Expenditures are on target at 42% of budget. Vendor bills total \$30,256.89 for the month. Motion to approve vendor bills by Spreitzer. Beehler seconded. Motion carried.

Old Business:

Health Insurance – Motion to approve 80/20 health insurance policy by Jarvie. Seconded by McAlear. Motion carried.

Motion to approve Priority Health 2012 insurance package by Beehler, Seconded by Spreizer. Motion carried.

Motion to increase Library Director's salary to cover the cost of family health care by McAlear. Seconded by Beehler. Motion carried.

Committee reports:

Finance Committee-Recommendations were made for amendments to the 2011-2012 budget. Ten percent of budget has gone to legal fees and a large part is due to the ECO complaint. Motion to approve budget amendments by Spreitzer. Seconded by McAllister. Motion carried.

Strategic Planning – Beehler brought information about a print company, Premier Promotions, in Benton Harbor that does all printing in house. Committee has discussed holding a forum on the relevance of a Public Library.

Director's Report: Jim updated the board on recent Library activity. A copy is attached.

Correspondence: We received a donation from Stephens for Carol Beehler's Memorial. Received a copy of the letter that Gail O. sent to the Township requesting that they seek another trustee for the Library Board.

New Business:

Christmas Party for Library staff was discussed.

Board Comment: Is the Library closed on Christmas Eve? Jim reported that this is covered in the Library policy.

Adjournment: Meeting adjourned at 7:53p.m.

Next regular meeting Jan. 10, 2012 at 7 pm.

Respectfully submitted,
Catherine Jarvie, Secretary

